

Research Assistant– Indigenous Populations Projects

The **Canadian Research Initiative in Substance Misuse Quebec Atlantic node (CRISM QA)** is one of four nodes within the CRISM network, a Canada-wide interventional research network in the field of substance misuse. The CRISM QA node contributes to the CRISM network with projects that accelerate the transfer of scientific knowledge towards the development of new treatments, including pharmaceutical approaches and psychological interventions for drug users.

The CHUM Research Centre acknowledges that we are on unceded Indigenous lands of the traditional territory of both the Kanien'kehá:ka, “Mohawk,” and the Anishinabeg, “Algonquin,” peoples.

Brief position description

This position will support CRISM QA’s commitment to executing a variety of tasks related to the implementation of research protocol, including improving the accessibility and quality of substance use services and/ or interventions for people with substance use disorders amongst Indigenous populations.

This position is open to anyone with **relevant research experience in Indigenous communities and/or research experience in substance use**. The successful candidate will be supervised by the Scientific Content Coordinator of the CRISM Québec-Atlantic node.

Description of tasks

- Review and develop strong understanding of research protocols;
- Assist with the preparation of research grant applications;
- Perform data collection and data entry related to the node’s working groups;
- Work from and update reference lists and research tools to ensure they are culturally appropriate;
- Work closely with Indigenous researchers, communities, and collaborators;
- Establish and maintain effective and continuous communications with individuals and groups involved in the projects;
- Identify challenges that could arise from a lack of understanding of research protocols and certain research activities;
- Participate in the process of proposing successful and achievable solutions;
- Conduct methodical and systematic monitoring of the data collection process, data management, and analysis plan;
- Regularly update project management on project progress

Note: The description of duties and responsibilities is intended to be an indication of the type of duties required for the position. This description is not exhaustive and other tasks not mentioned above may be necessary for the full realization of the project.

Required skills and qualifications

- Minimum 2+ years of experience in data collection and/or interventions related to the health of Indigenous populations;
- Undergraduate degree is an asset;
- Knowledge of good practices in research ethics;
- Knowledge of the scientific rigor involved in implementation studies;
- Strong oral and written communication skills (in English and French considered an asset);
- Proficiency in MS Office suite, Adobe, EndNote, and software such as NVivo, REDCap is an asset;
- Ability to prioritize assigned tasks and manage short- and medium-term deadlines;
- Effectively manage urgent and long-term deadlines;
- Excellent ability to work independently and as part of a team.

Part-time: 21 to 28 hours – one-year renewable. Any extension is subject to the candidate’s assessment and the availability of funds

Posting deadline: October 2, 2020

Salary: The salary offer will consider the candidate’s qualifications and experience. The CHUM Research Centre offers an advantageous package of benefits including a net annual salary (subject to mandatory deductions from pension and health insurance contributions), health insurance and annual leave.

Location and consideration: CHUM Research Centre and within Indigenous communities

The CRCHUM and CRISM Québec-Atlantic node are an equal opportunity employer. **We strongly encourage applications from individuals who identify as an Indigenous person.**

Immigration requirements: In accordance with Canada immigration requirements, please note that priority will be given to Canadian citizens and permanent residents.

To submit your application, please send your CV and cover letter by email to the attention of **Ms. Alice Lam**, Scientific Content Coordinator at the following address:
choi.man.lam.chum@ssss.gouv.qc.ca.

The CRCHUM invites women, Aboriginals, visible minorities, ethnic minorities and people with disabilities to apply. The CRCHUM adopts a broad and inclusive definition of diversity which goes beyond the applicable laws. The CRCHUM thus encourages all people, regardless of their characteristics, to apply.

