

Scientific writers

Would you like to join an innovative team and be stimulated by challenges? Come complete our team and add your colour to this new position!

The clinical research laboratory in psychiatry and addiction and the *Centre d'expertise et de collaboration en troubles concomitants* (CECTC) headed by Dr. Didier Jutras-Aswad are looking for two experienced scientific writers.

The research laboratory specializes in the study of psychoactive substances, mental health and addiction. Through clinical trials and observational studies, the team aims to develop several innovative interventions to treat mental health and substance use disorders. The CECTC affiliated with the *Réseau universitaire intégré de santé et des services sociaux* (RUISSS) of the *Université de Montréal* supports hospitals and clinicians in offering integrated care and services adapted to people with concurrent mental health and addiction disorders.

The scientific writer will be part of an established research team of international renown, frequently consulted by policy makers and other knowledge users. The multidisciplinary team includes project managers, research officers, data managers and patient partners. For more information on the expertise of the laboratory (<https://labo-jutras-aswad.ca/>) and the CECTC (<https://ruisss.umontreal.ca/cectc/>), visit their website and follow the news on Twitter (@DJutras_Aswad).

Your responsibilities:

- Write and coordinate the production of clinical research documents including clinical trial protocols, grant applications, scientific articles, reports, summaries, presentations, knowledge transfer material, position papers on health policies and newsletters.
- Contribute to increase the impact of the laboratory, in particular through the maintenance of the website and social media presence.
- Conduct and write literature reviews on the research areas of the team.
- Credibly and effectively communicate scientific research in writing;
- Prioritize and manage multiple writing projects with various authors and reviewers, while ensuring a complete, compliant and timely submission;
- Ensure that the deadlines for submitting documents and requests for funds are respected.
- Combine, summarize and send review comments to original authors, and ensure that deadlines are met for receipt of revised manuscripts.

Job requirements and desired profile:

- Relevant work experience of 3 years or more in the field of clinical research and/or communications;
- An expert level in French and English, both written and oral, is required;
- Postgraduate degree (MSc or PhD) in a field of health sciences and/or journalism;
- Ability to interpret and communicate in scientific and statistical language, knowledge of clinical and epidemiological scientific terminology;
- Knowledge of the scientific disciplines involved in disorders related to the abuse of illicit substances, public health and health policies in relation to vulnerable populations;
- Additional related training and/or certification in writing/translation are assets (e.g.: having followed a scientific writing workshop, certificate of training in communication techniques, being a member of a professional association);
- Proficiency in MS Office suite, Adobe, publishing and writing software (EndNote);
- Experience with the use of databases for reviewing the scientific literature (e.g.: PubMed, Medline, EMBASE, etc.);
- Meticulous attention to detail and precision;
- Ability to prioritize tasks to find effective solutions to the identified problems and to multitask;
- Effectively manage short- and long-term deadlines;
- Excellent ability to work independently and as part of a team;
- Be diplomatic and able to maintain fruitful relationships with collaborators and stakeholders of the network;
- Excellent organizational skills.

Conditions:

- Full time: 35 h/week for a minimum of 12 months. Any extension is subject to the funds' availability and the candidate's positive evaluation.
- Remuneration: The salary offer will take into account the candidate's qualifications and experience. The CHUM Research Center offers an advantageous package of benefits including a net annual salary (subject to mandatory deductions from pension and health insurance contributions), health insurance and annual leave.
- Place of work: *Centre de recherche du Centre Hospitalier de l'Université de Montréal*

We offer a pleasant and inclusive work environment with a full range of benefits.

Immigration Requirements: In accordance with Canadian immigration requirements, please note that priority will be given to Canadian citizens and permanent residents.

Interested candidates must send their curriculum vitae and a cover letter by email to:
pamela.lachance-touchette.chum@ssss.gouv.qc.ca and
bernadette.diedhiou@umontreal.ca.

Deadline to apply: October 1, 2021

Expected start date: as soon as possible

We thank everyone who applies, but we will only contact those selected for a test or interview.