**CRCHUM**

**INFORMATION TECHNOLOGY MANAGER**
The Canada Research Chair in Innovation and
Technology for Youth Mental Health Services

Université
de Montréal

**Research Center of the Centre hospitalier de l'Université de Montréal**

The Research Center of the Center hospitalier de l'Université de Montréal (CRCHUM) is the largest research center in biomedical sciences and health care at the University of Montreal, and among the largest in Canada. Located at the Champs de Mars metro station, the CRCHUM offers a dynamic and innovative work environment in ultramodern facilities at the cutting edge of technology.

The CRCHUM promotes job stability and supports the development and professional improvement of its employees who benefit from a full range of social benefits (flexible hours, teleworking policy, pension plan (REGOP), generous leave policy).

## Job Description

The Canada Research Chair in Innovation and Technology for Youth Mental Health Services is seeking to hire an Information Technology Manager with advanced technical and project management skills to be an integral part of a dynamic and engaging team that is working in the field of Mental Health Services Innovation (ymhtech.com).

The Chair is led by Dr. Shalini Lal, Associate Professor in the School of Rehabilitation in the Faculty of Medicine at the University of Montreal; Principal Scientist at the University of Montreal Hospital Research Center (CRCHUM); and Associate Researcher at the Douglas Mental Health University Institute (affiliated with McGill University). Our projects are funded through the Canadian Institutes of Health Research, the Canada Research Chairs program, the Canada Foundation for Innovation, and several other organizations. Projects are conducted in collaboration with multiple stakeholder groups (e.g., youth, service providers, researchers, technology industry) from Canada and internationally.

## Responsabilities

The IT Manager has three core functions:
✓ provide input and recommendations to the Director on the development of an IT Strategy that supports research and innovation in health technology,
✓ lead a team of professionals to implement the IT Strategy,
✓ oversee all aspects of IT support and training for the team and related stakeholders.

The IT strategy will support the development, implementation, evaluation, and scale up of digital health services innovation projects to improve access and quality of mental health services.

Specifically, the IT Manager will:
✓ Contribute to the finalization, implementation, and training of an IT strategy for a digital health research team;
✓ Perform human resource management activities including recruitment, selection, continuing education, performance development in relation to IT trainees and staff;
✓ Develop and update IT policies and procedures and ensure that they adhere to legal standards;
✓ Direct and oversee IT infrastructure for workstations, servers, mobile and other networked equipment including back-up and recovery processes;
✓ Research and make recommendations on the use new technology;
✓ Participate in the budgeting and forecasting process for technology spending on IT services and personnel;

- ✓ Manage and evaluate vendors. Oversee service agreements, warranties and license management processes;
- ✓ Develop and utilize metrics to identify and analyze trends and issues and to support continuous improvement.

## Qualifications

- ✓ University degree in Information Technology, Computer Science, Information Management, Information Sciences, or a related field
- ✓ Advanced computer and data management skills (including MS 365 and cloud-based systems)
- ✓ Advanced project management skills
- ✓ Knowledge of programming, operating systems, server architectures, privacy and security standards
- ✓ Ability to manage projects, multitask, set priorities, work with deadlines, adapt, and manage projects in a dynamic, fast-paced environment.
- ✓ Creative; adaptive and collaborative communication style, including ability to effectively communicate technical concepts to a non-technical audience
- ✓ Assets: Skills in developing, implementing or testing health related technologies; research methods knowledge; graduate level education; bilingualism (English, French)

## Status et advantages

- ✓ Full-time position, 35 hours per week, daytime from Monday to Friday
- ✓ Flexibility of the schedule and work from home possible
- ✓ Start: April 2022
- ✓ 1 year contract, with the possibility for renewal
- ✓ Salary and benefits according to CRCHUM policies
  - o Between $26.66 et $45.70 per hour
  - o 20 days of vacation per year after one year
  - o 13 statutory holidays
  - o 9.6 cash-convertible sick days
  - o Non-unionized position
  - o Pension plan (RREGOP) from the first day of employment
  - o Group insurance

## To Apply

Interested candidates should e-mail their letter of intent (including available start date), Curriculum vitae and contact information of 3 references to Dr. Shalini Lal, Canada Research Chair in Innovation and Technology for Youth Mental Health Services, and sent to **ymhtechlab@gmail.com**

*Only successful candidates will be contacted for an interview.*

*The CRCHUM invites women, Aboriginals, visible minorities, ethnic minorities and people with disabilities to apply. The CRCHUM adopts a broad and inclusive definition of diversity that goes beyond applicable laws. The CRCHUM thus encourages all people, regardless of their characteristics, to apply. In accordance with Canadian immigration requirements, please note that priority will be given to Canadian citizens and permanent resident.*