Service aux laryngectomisés,
Programme d'aide à la communication
Hôtel-Dieu de Québec
11 Côte du Palais, room 1565
Québec City, QC G1R 2J6
Tel.: 418 691-5095
Fax: 418 691-5377

Service aux laryngectomisés,
Programme d'aide à la communication
CHUM
Pavillon C, 9e étage
1000, rue Saint-Denis
Montréal QC H2X 0C1
Tel. : 514 890-8236
Fax : 514 412-7899

PROVISION OF AN ELECTROLARYNX

User's Identification

Last name: _____ First name: _____

RAMQ: _____ Expiry date: _____

Name of device: _____ Device number: _____

Speech-language pathologist: _____

Workplace: _____ Telephone: _____

I agree to fulfill my responsibilities regarding the provision of this larynx via the SAL-PAC program (see reverse side).

User's signature: _____

Date: _____

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RESPONSIBILITIES OF THE SUPRAREGIONAL DISTRIBUTION CENTER

- Provide an electrolarynx that allows for functional oral communication, i.e., a device that allows the user to speak for a full day of activities.
- The quota for electrolarynx is set at one device per five-year period.
- Replace devices that are worn out or damaged as a result of normal use.
- Do not replace, during this five-year period, electrolarynxes that show signs of neglect, including:
    - Cracks, breaks, impact marks, or signs of improper handling (e.g., loose screws);
    - Missing parts or unauthorized alterations (e.g., opening the device or internal modifications);
    - Incrusted dirt or liquid infiltration;
    - Deposits incompatible with normal use (e.g., rust caused by prolonged exposure to water).

N.B.: Changes in the tone of an electrolarynx are not considered device damage.

RESPONSIBILITIES OF THE USER OR THEIR REPRESENTATIVE

- Notify the SAL-PAC distribution center of any changes in contact information (mailing address, phone number, email address).
- Notify the SAL-PAC distribution center of any changes in medical condition that may affect the services provided by the programs.
- Follow the intervention plan developed in collaboration with the speech therapist or ENT doctor.
- Comply with safety rules regarding the use of the electrolarynx.
- Use the device properly and for the purpose for which it was provided.
- Keep the equipment assigned to you and refuse to exchange, give away, or sell it.
- Return a non-functional electrolarynx that needs repair or replacement to the supraregional distribution center.

N.B.:

- In the event of negligent use, loss, or theft, each user is entitled to a single replacement electrolarynx during their lifetime.
- No replacement device will be loaned during the repair or replacement period of a non-functional electrolarynx.
- If no replacement is provided, the user may purchase a electrolarynx at their own expense directly from the distributor.

I acknowledge that I have read and understood the coverage policies and my responsibilities.
Initials: ___